



Submission Cover Sheet

Borrower: _____

Date: _____

Loan Information

Broker: _____

Loan Officer: _____

Loan Program: _____

Purpose: _____

Application	Required	Yes	No	N/A
Initial Application Signed by the LO (w/92900a or 1802 when applicable)	Submission			
Hazard Insurance Declaration Page / quote	Submission			
FHA Case Number Assignment with clear CAVIARS	Submission			
1003, FHA 92900a VA 1802 is complete in LQB	Submission			
USPS Zip Code look up by CW Lending	Submission			
Flood Cert obtained by CW Lending	Submission			
Borrower ID (Photo ID and SS Card)	Submission			
AUS is "Approve/Eligible" or "Accept"	Submission			
VA Worksheet / FHA Refinance worksheet	Submission			
Credit	Required	Yes	No	N/A
Borrower Credit LOE (Inquires, derogatory etc.)	Submission			
Bankruptcy Paper	Submission			
Mortgage Coupons for REO (Evidence of Tax, Insurance and HOA)	Submission			
Income	Required	Yes	No	N/A
W-2 per AUS findings	Submission			
Paystub (per AUS)	Submission			
1040's per AUS findings	Submission			
Borrower Income LOE (changes in income, gaps of employment, etc.)	Submission			
SS or Pension Award Letter	Submission			
Assets	Required	Yes	No	N/A
Bank Statements (current month's as required by AUS ALL pages)	Submission			
Gift Letter	Submission			
Borrower Asset LOE (large deposits, NSF, relationship, access, etc.)	Submission			
Transaction Details	Required	Yes	No	N/A
Purchase contract and addendums	Submission			
Hazard/Flood/Condo Insurance (quote)	Submission			
Escrow Instructions With Vesting	Submission			
Estimated Settlement Statement	Submission			
Preliminary Title Report	Submission			
Tax Roll	Submission			