



Home 100 DPA
10 YEAR AMORTIZED 2 PLUS
Washington State Only
Revised 10.01.2026

Purchase Matrix

Mortgage Type	LTV	DPA	CLTV	Maximum HCLTV	Credit Score
FHA	96.50%	3.500% Amortized	100%	100%	600
		5.000% Amortized	101.5%	101.5%	

Eligibility

STATES AVAILABLE	WASHINGTON STATE ONLY
AUS	DU and LPA
DESCRIPTION	The program is designed to increase homeownership opportunities for low-to-moderate income individuals and families in Washington State. Down Payment Assistance (DPA) is available in the form(s) stated below.
FIRST MORTGAGE LOAN TYPES AND TERMS	Loan Types: - FHA 203(b), 203(b)(2), and 234(c); in accordance with FHA guidelines. - Cooperative Housing (co-op) is not eligible. Loan Term: - Due and payable in 25 years and 30 years Maximum Loan Amount: - Conforming Loan Limits Only - High Balance is not allowed Max LTV/CLTV: - Follow FHA guidelines

DOWN PAYMENT AND
CLOSING COST
ASSISTANCE (DPA)

- 3.5% (100% CLTV)
- 5% (101.5% CLTV)

Down Payment Assistance (DPA) is available from **OADC** for purchase transactions as outlined below:

DPA Amount:

- Up to 3.5% or 5% of the sales price or appraised value (lesser of)

DPA Form:

- 10-year Second Mortgage Loan Note DPA

General Terms:

- Proceeds may be used for down payment and/or closing costs.
- There must be no cash back to the borrower from the DPA proceeds.
- CWL upfronts the DPA amount at closing to be reimbursed on behalf of **OADC**, upon purchase of the first mortgage loan.

DPA Second Mortgage Loan Terms:

- 10 year fully amortizing loan term; monthly payments required
- The 2nd mortgage note rate is 2% greater than the 1st mortgage note rate.
- The 2nd mortgage amount must be rounded up to the nearest whole dollar.
- No subordination allowed
- CWL must conform to Federal RESPA and Truth-in-Lending (TILA) laws in disclosing the terms of the Second Mortgage

Late Charge Amount:

- Assessed if payment is not made within 15 days of the due date. The late charge is 5% or the maximum amount if a statutory limit is less than 5%.

DPA DOCUMENTATION	DPA Second Mortgage Loan Documents (Required): • DPA Funding Obligation Letter– <i>must be dated prior to the Note date</i> • Second Mortgage Note – State specific 2nd lien Note - Fully endorsed to: Blank • Lender will use State specific 2nd lien Security Instrument (non-MOM Document – OADC is not MERS approved) ○ CWL must serve as the Lender for the Second Note and Security Instrument ○ CWL is responsible for recording the Security Instrument ○ Assignment of the Security Instrument (AOM) to Old Agency Development Corporation is required to be recorded by the lender within 5 days of reimbursement • Lender must adhere to any Local, State, and Federal compliance requirements • Lender will use the Servicing Address for the 2nd lien Note ○ 1417 North Magnolia Ave, Suite A, Ocala, FL 34475 • Compliance Certifications required – must be clear of all findings • Lender is required to reflect Old Agency Development Corporation EIN on HUD’s FHA Loan Underwriting and Transmittal Summary in conjunction with secondary financing assistance or to the borrower when the borrower is receiving an FHA First Mortgage, Old Agency Development Corporation EIN is 88 - 3346670.
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BORROWER ELIGIBILITY	Occupancy: • Borrower is not required to be a first-time homebuyer • Borrower must occupy the residence as their primary residence within sixty (60) days of closing. • Borrowers may have ownership of other property at time of closing, per Agency guidelines. • Non-occupant co-borrower(s) allowed pursuant to FHA loans guidelines and must be on title. Eligible Properties: • Single family residences • 2 units – LLPA applies • PUDs • Townhouses • Condominiums – (must be Agency approved or obtain Single Unit Approval and must not be in litigation). • Manufactured housing – (no singlewides and must otherwise meet FHA requirements.) See Price Sheet for LLPA. Minimum Credit Score. • FHA with AUS Approval: 600 • FHA Manual Underwrite: 600 • Each borrower must have a minimum of one credit score Maximum DTI: • FHA with AUS approval - No Maximum DTI • FHA Manual Underwrite: Must meet FHA DTI guidelines Homebuyer Education: • At least one occupying borrower must complete a Homebuyer’s Education course from FNMA/FHLMC or any HUD approved provider
MORTGAGE INSURANCE	Follow Agency guidelines.

INTEREST RATES AND MORTGAGE LOCKS	Mortgage Loan Interest Rates: • See Price Sheet for available interest rate ranges • 2/1 Buydowns are permitted on the FHA First – adhere to all FHA requirements regarding Buydowns Loan Registrations (Reservations): • Once CD has been requested, Processor to request from lock desk the DPA • Reservation & Funding Commitment Notice. This must be dated 24 hours prior to the note date. • Processor to request Lock and CD on the 2nd mortgage (must follow same TRID rules with the 1st mtg) Price Adjustments: All adjustments are cumulative • Loans are subject to LLPAs and Fees as noted on the price sheet (adjustments are assessed at the time of purchase.) • LLPA for manufactured properties. ○ Single wide properties are not permitted. Extension Fees: • See Price Sheet for Extension Fees Fees and Points Lender may charge to Borrower: • Must pass all Points and Fees Testing • Lender may charge customary and reasonable closing costs and fees with full disclosure in accordance with loan agency, Federal, State and local laws and regulations on the FHA 1st • No Lender Fees are allowed on the DPA 2nd (3rd party closing costs are acceptable)
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DISCLOSURES	Process for initial disclosures • 1st TD - Processor to request disclosures through PARC • 2nd TD - Broker to Email CRM once the 1st TD is created - CRM will create 2nd TD and request disclosures - CWL's disclosure team will issue disclosure internally
CLOSING DISCLOSURES	Process for Closing Disclosures • 1st TD - Broker to request Closing Disclosure through PARC • 2nd TD - Closing Disclosures will be issued at the same time as the 1st TD
LOAN DOCUMENTS	Process for Loan Docs • 1st TD - Broker to request loan docs through PARC • 2nd TD - Loan documents will be issued at the same time as the 1st TD