JOB AID TITLE: PARC-FHA Streamline/VAIRRL input

Practical guidance for CWL brokers & partners

Community Wholesale Lending

Version: 2.0 Date: 9/11/2026

Community Wholesale Lending
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1. Overview

This job aid provides step-by-step guidance on inputting an FHA Streamline or VAIRRL into PARC including managing borrowers, inputting income and issuing disclosures.

2. Step-by-Step Instructions

1. Upload your MISMO 3.4 file

- Confirm your file is update to date in your LOS system. Upload your MISMO 3.4 file just as you would any standard loan file

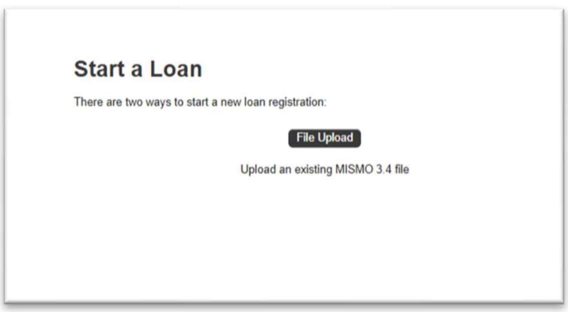

Figure 1. Upload a new file

2. Clear any validation messages

- Select “view field” to complete the missing data and complete the validation error

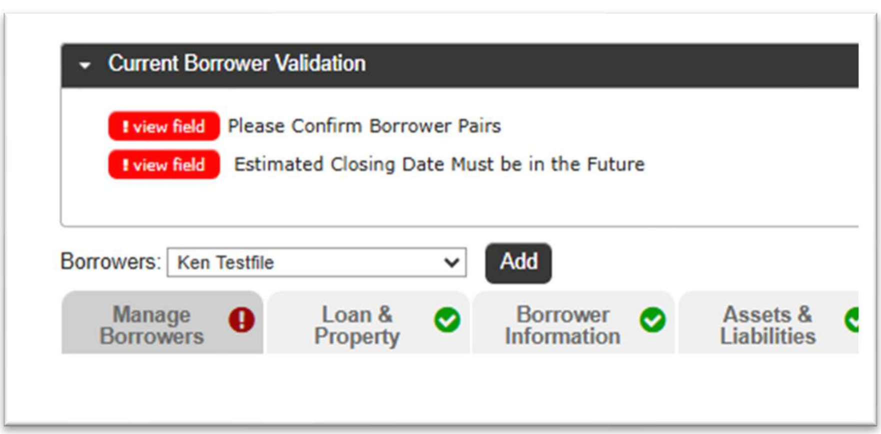

Figure 2. Current Borrower Validation

3. Loan Application-income information

- go to borrower information
- Enter $1.00 for the borrower's income (employer does not need to be included)

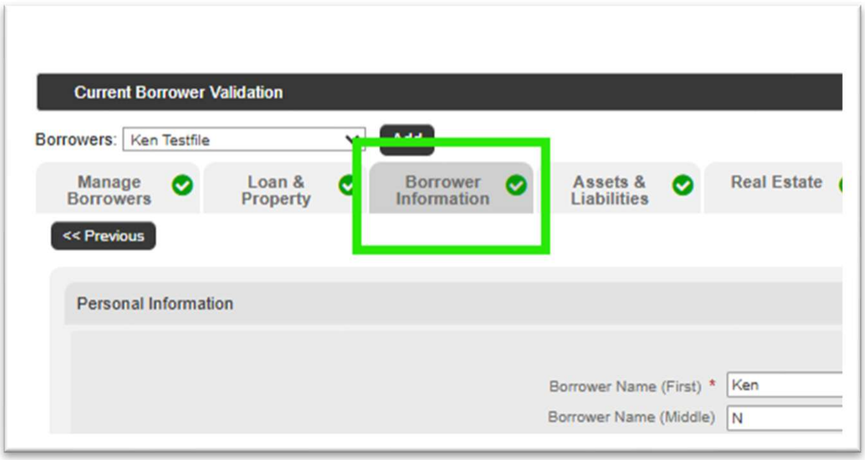

Figure 3. Borrower information

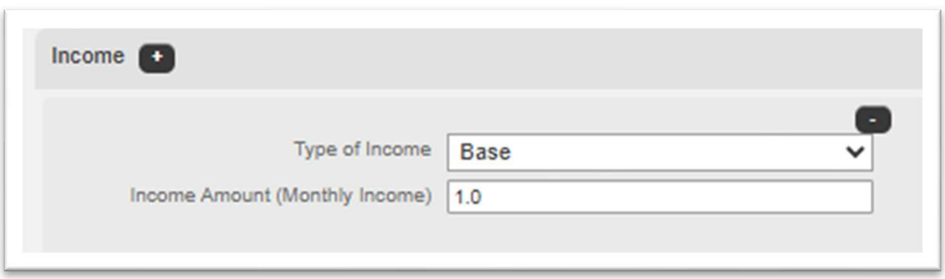

Figure 4. Income

4. Credit

- reissue the credit or mortgage rating
- Select Manual
- Reissue credit: *yes*
- Enter the case report ID and select request findings

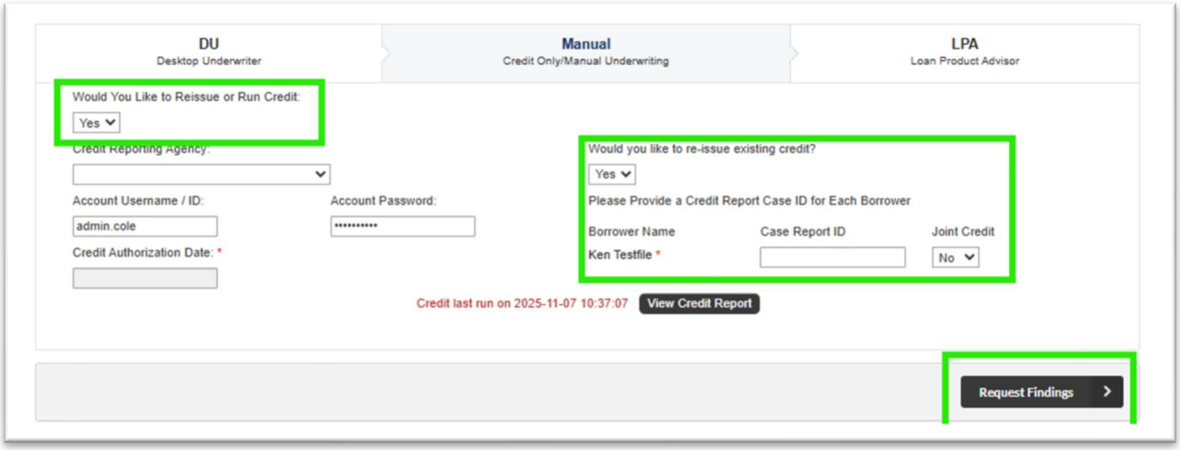

Figure 5. Credit

5. Price and Lock/Float Rate

- complete all required (*) fields
- select get pricing
- select *request float* or *request lock*

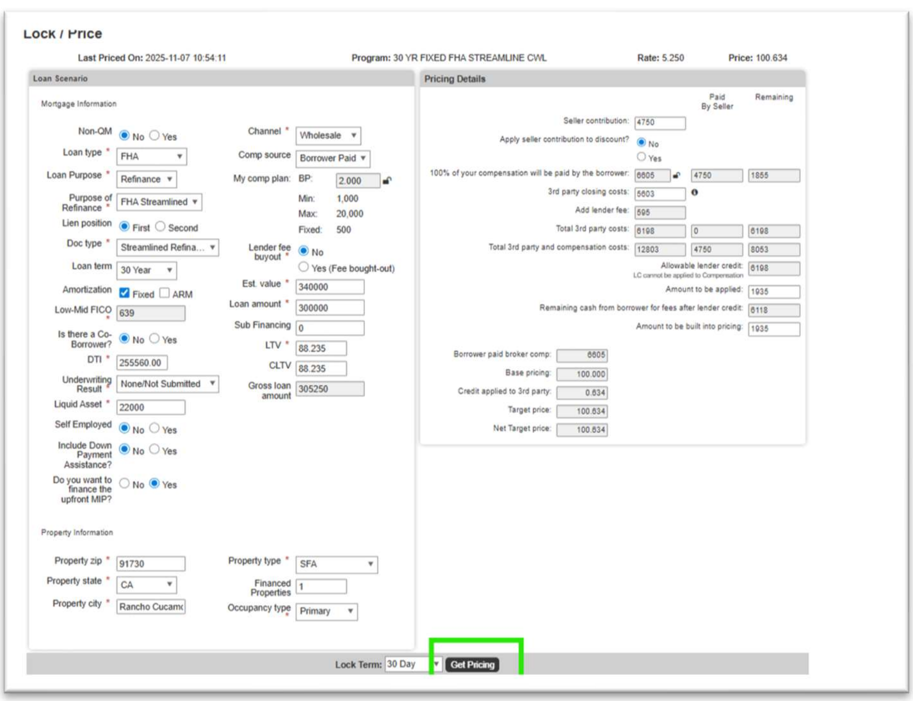

Figure 6. Pricing

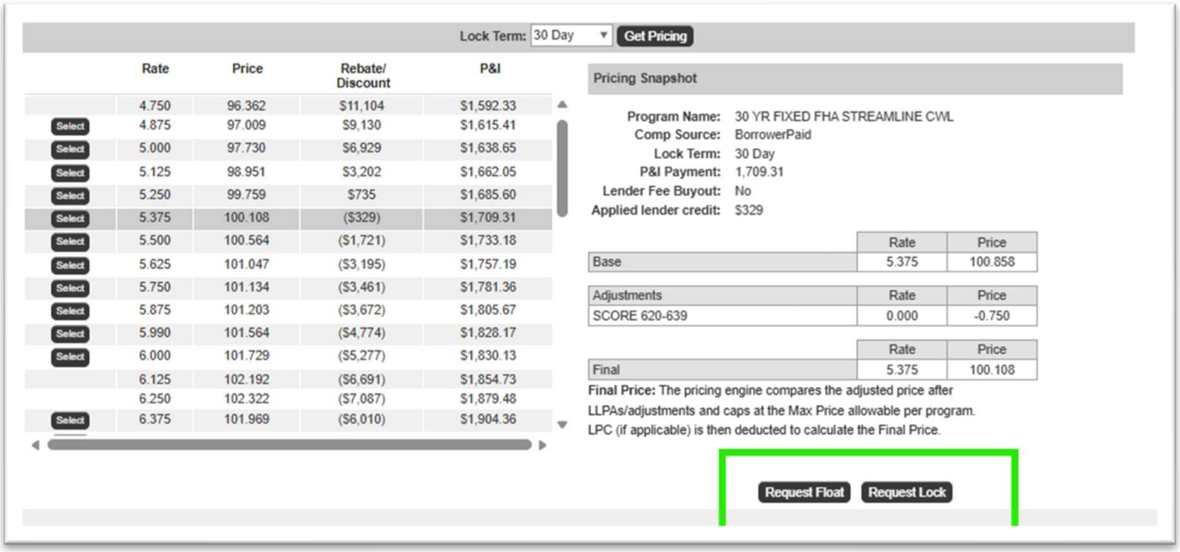

Figure 7. Float or Lock

6. Review Fees

- review fees and make any necessary adjustments to fees.
- select save and continue

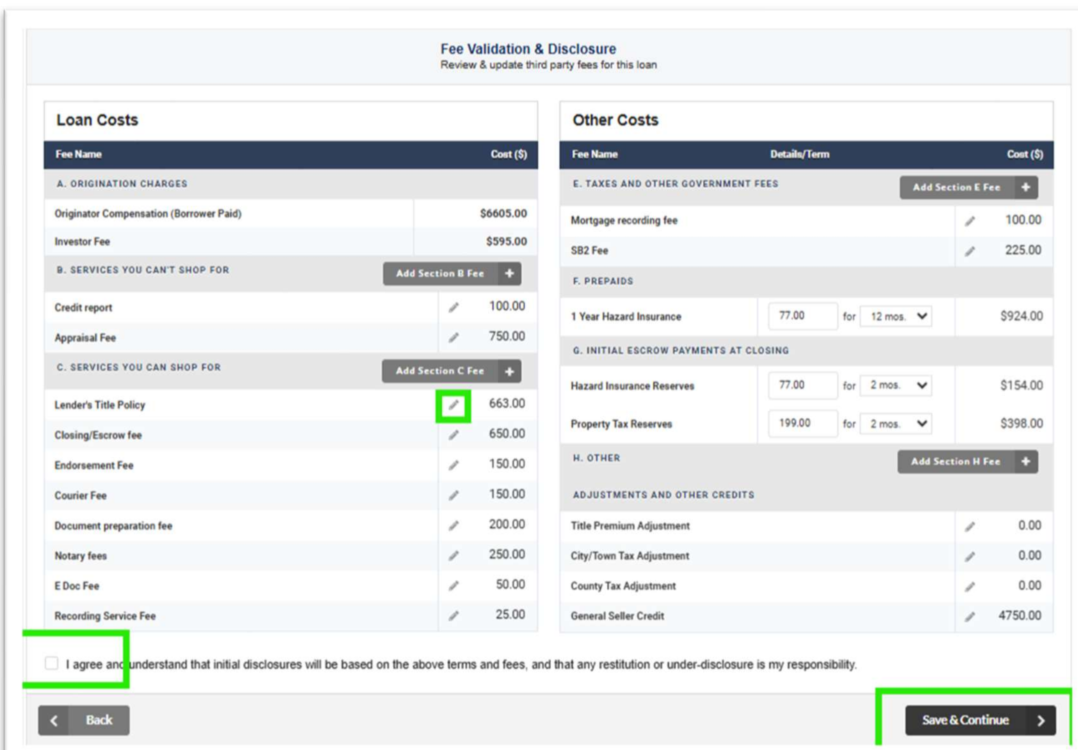

Figure 8. Fees

7. Disclosures

- Confirm the fees are passing all compliance tests
    - Loan review will notify you if any compliance tests are failing
- Preview disclosures
- Issue disclosures to the borrower(s)

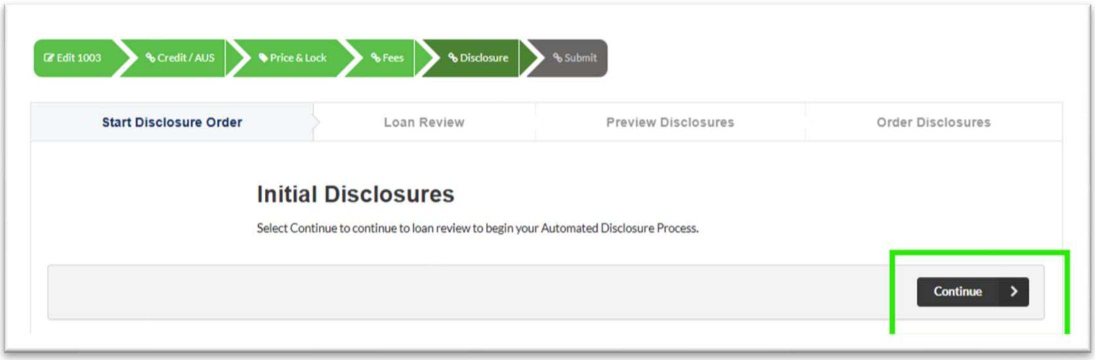

Figure 9: Initial disclosures

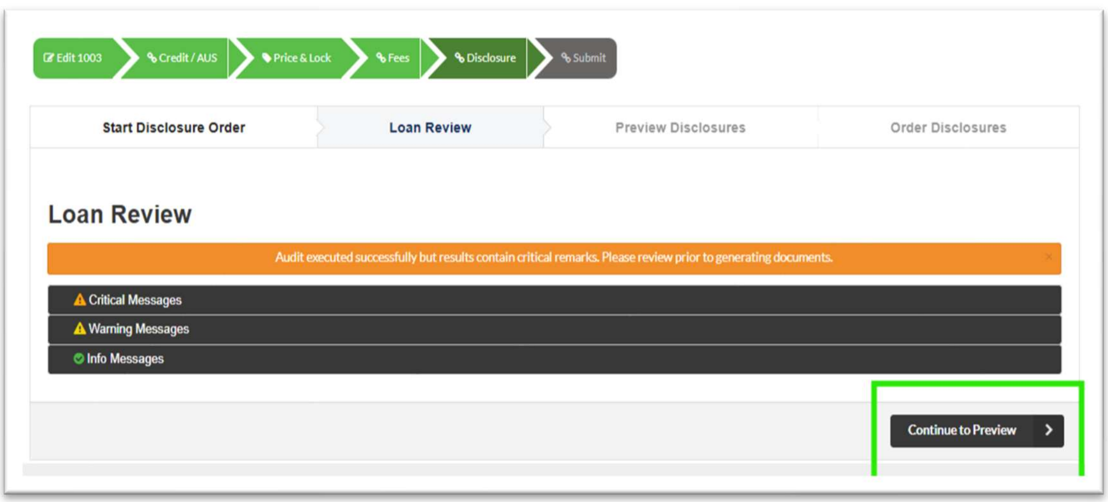

Figure 10: Loan Review Audit

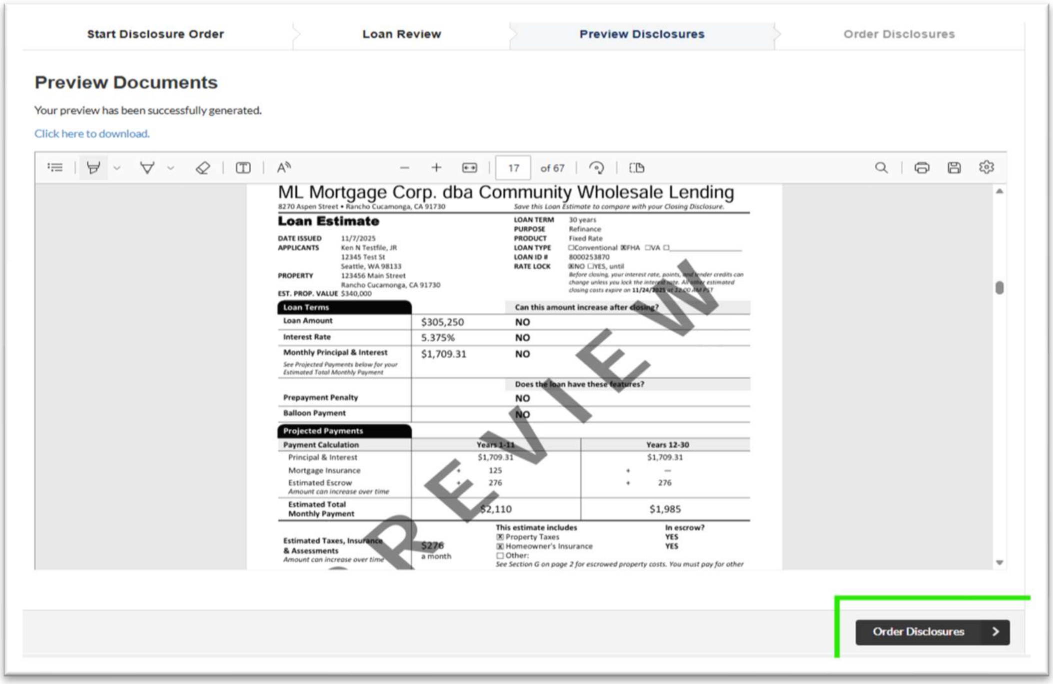

Figure 11. Disclosures

3. Support

Need help? Contact parcsupport@cwlend.com