Job Aid: Reissuing Credit and Submitting AUS

INITIAL DATE: 10-4-2024

REVISION DATE: 10-4-2024

- Select Credit/AUS

- Select the underwriting type (DU, Manual, LPA)
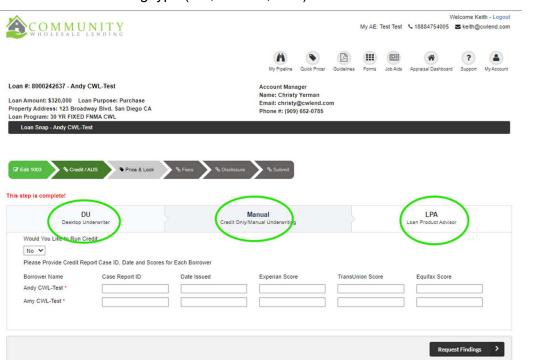
- Desktop Underwriter (DU)
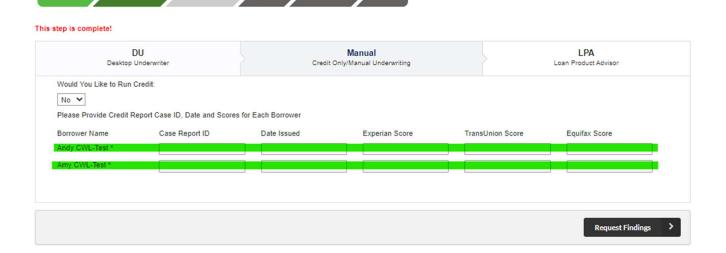   - Select your Credit Agency in the drop down
    - Add your account Username/ID and Account Password
    - Select "yes" to re-issue existing credit
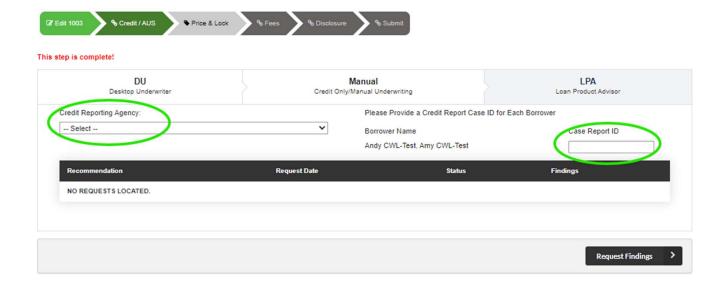   - Add your credit report numbers
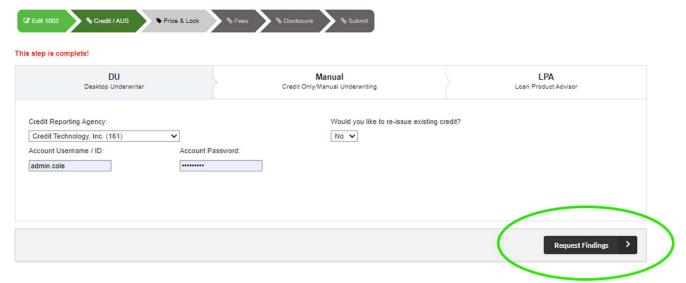

- Manual Underwriting
    - Add the credit report information for each borrower

- Loan Prospect Advisor (LPA)
    - Select your Credit Reporting Agency from the drop down
    - Add the credit report ID

- Select Request Findings

- Once the findings are run, you will see the notification of "run status: ok"
  - From here, you can view or print your findings

DU run on 2024-08-01 09:39:52 Run Status: OK

View DU Findings Report

Printer Friendly DU Findings Report

Next: Issuing Disclosures